Tertiary Grant for Basic School Teachers who are Permanently Employed in the Public Educational System

ABOUT THE TERTIARY GRANT for Basic School Teachers (New)

A Basic School Teachers who is a member of the Jamaica Teachers' Association (JTA) is eligible to apply for a tertiary grant once he/she has been accepted or is pursuing a course of study at an institution recognized by the University Council of Jamaica (UCJ).

The application intake for this grant commences on September 1 – 30 of each calendar year.

The total value of the grant will be determined by the Central Executive/ General Council in consultation with the Ministry of Education and Youth.

The following guidelines should be noted:

1. **The grant is applicable to permanently employed Basic School Teachers who are members of the Jamaica Teachers' Association.**

2. **The grant is for Basic School Teachers who have been accepted to pursue or are pursuing local, full-time accredited programmes at a Tertiary Institution registered by the University Council of Jamaica (UCJ).**

3. **The submission of the following documents are mandatory:**

   a. Completed Application Form

   b. Applicant's Employment Letter
   [employment letter will be accepted from the institution]

   c. Acceptance letter for new students

   d. Transcript/Progress Report for continuing students

   e. Copy of National ID

4.   **Applications:**

a.   Must be submitted using the attached form which is also accessible at the Head Office and Regional Offices of the Jamaica Teachers' Association, viz:

HEAD OFFICE/SOUTHEAST	**WEST**
97B Church Street	Lot 3, Straddle Drive
Kingston	Fairview
	Bogue, Montego Bay,
	St. James
Tel: 876-922-1385-7	**Tel: 876-979-8362**
SOUTH CENTRAL	**NORTH EAST**
5 ½ Caledonia Road	Little Bay,
Mandeville, Manchester	Port Maria, St. Mary
Tel: 876-962-2507	**Tel: 876-994-9525**

The **JTA Secretariat may be contacted for further information**

NB: Previous recipients of this grant are not eligible to re-apply.

JAMAICA TEACHERS' ASSOCIATION

TERTIARY GRANT FOR BASIC SCHOOL TEACHERS
APPLICATION FORM

Please complete Sections **A** to **E** in **BLOCK CAPTIALS** using black or blue ink. Forms not properly completed will not be processed.

NB: **All payments will be made directly to the institution upon receipt and verification of the supporting documents.**

A. APPLICANT INFORMATION

NAME			
	SURNAME	FIRST NAME	MIDDLE INITIAL
ADDRESS			
CONTACT INFORMATION	(W)	(C)	
	TELEPHONE	EMAIL ADDRESS	
EMPLOYER			
TRN		NIS	

POST TITLE & GRADE				DD	MM	YY
		DATE OF EMPLOYMENT		DD	MM	YY

B. STUDY INFORMATION

PROGRAM OF STUDY					
INSTITUTION		DATE OF ENTRY	DD	MM	YY
NAME					
	SURNAME	FIRST NAME	MIDDLE INITIAL		
ADDRESS					
STUDENT IDENTIFICATION NUMBER:					

DATE OF BIRTH	DD	MM	YY			
CONTACT INFORMATION	(Work)		(Mobile)			
	TELEPHONE		EMAIL ADDRESS			

C. FINANCIAL INFORMATION / D. DECLARATION

C. FINANCIAL INFORMATION		D. DECLARATION			
FULL TUITION		**E.** SIGNATURE (APPLICANT)			
OUTSTANDING TUITION		DATE RECEIVED	DD	MM	YY

FOR JTA SECRETARIAT / FOR BASIC SCHOOL GRANT COMMITTEE

FOR JTA SECRETARIAT				FOR BASIC SCHOOL GRANT COMMITTEE				
APPLICANT'S DATE OF EMPLOYMENT	DD	MM	YY	DATE RECEIVED		DD	MM	YY
TYPE OF EMPLOYMENT				VERIFIED BY TERTIARY GRANT COM REP.				
						DD	MM	YY
DOCUMENTS VERIFIED BY	Name			GRANT APPROVED	Yes ☐ Amt. Approved : $			
				GRANT NOT APPROVED	No ☐ Reason:			
	Signature							

	SIGNED BY CHAIRPERSON				
			DD	MM	YY